

## **Privacy Statement**

Within this statement we would like to show you how carefully ORCA Crew Services deals with your personal data and privacy adhering to the rules and regulations of the General Data Protection Regulation (GDPR). This counts for Seafarers, employers, candidates, relations, clients, suppliers, government agencies, visitors of our website and all persons of whom we have data on file.

Your privacy is very important to ORCA Crew Services when you leave your personal data with us via the website or per e-mail. We will treat your personal data only according the privacy policies as subscribed in this document.

Our data carriers are secured with the utmost care, with this we guarantee the digital safety as per GDPR. We gather the data for recruitment purposes only.

We gather personal data with regards to the seafarers/employees working experiences. This data is gathered by you signing on via our website, application or by sending your CV, by doing so you automatically agree to active recruitment/mediation via ORCA Crew Services. According to law we are obligated to keep certain data of employees on file. Once employed or by signing on we could ask for additional data as: Personalia, contact details, gender, nationality, date of birth, social security number, salary, functioning and absence data, seamansbook, COC and other applicable certificates that are relevant for the vacancy or employment.

When applying for a job you are not obliged to share all data with us, however the more information we have the better we can help to find a suitable job.

By agreeing to a employment contract you automatically agree to processing your wages and salary data.

This data we keep on file during the legal term after your contract or until the person or party concerned requests to subscribe or to delete the data (provided that this is legally allowed)

We only process data that is relevant to our services or data that is required by the authorities. ORCA Crew Services only shares data, according to the GDPR, with her entities and clients national and international, wage and salary accountants, insurance companies, classification society, trainers, software suppliers, government. only when there is a legitimate interest, with the permission of the person concerned or with a legal obligation.

we would like to gain overview into our website use by using Cookies and website statistics, with this info we can improve. However with this information we can not identify you.

All persons of whom we have gathered personal data have the right to have access to, change or delete data at any time.

All employees, entities or suppliers with access to the gathered personal data must adhere to the privacy and confidentiality.

If you go to <u>https://orca.crewinspector.com/public/main</u> you can enter your email address, gives you access to your personal details, which can be updated, adjusted or removed. If you might have any queries or remarks please contact us via <u>career@orca-crew.com</u>